



UNITY OF MIGRANT WORKERS (UMW)

Health and Safety Policy — One Page (Final)

(Charity no. 1213132 • London, UK)

This statement is issued in accordance with Section 2 of the **Health and Safety at Work etc. Act 1974**.

Statement of Intent

- The working environment for all workers and volunteers is safe and without risks to health.
- Plant, equipment and systems of work are provided and maintained so they are safe and without risk to health.
- Service users, visitors and members of the public are not exposed to risks to their health and safety on any premises under our control or arising from our activities.
- Suitable information, instruction, training and supervision are provided to secure health and safety at work.
- The use, handling, storage and transport of articles and substances are managed safely and without risk to health, with adequate information available on necessary conditions and precautions.
- There is safe access to and egress from all working areas.
- Accidents, incidents and near misses are reported, recorded, investigated and acted upon to prevent recurrence.
- This policy and associated risk assessments are reviewed at least annually and following any significant change or incident.

Responsibilities

Trustees (the Board)

Hold overall responsibility for health and safety; approve this policy; ensure legal compliance, adequate resources and insurance; monitor performance.

Managers / Project Leads

Implement this policy day to day; carry out and review risk assessments; brief teams; ensure equipment is safe; stop unsafe work; report concerns to the Board.

All Workers and Volunteers

Take reasonable care of their own health and safety and that of others; follow training and safe systems of work; use equipment and PPE correctly; report hazards, near misses and incidents promptly; cooperate on health and safety matters.

Contractors and Visitors

Must follow UMW site rules and reasonable instructions; contractors remain responsible for the safety of



their own operations and staff.

Implementation

- Risk assessments will be completed for our activities and venues (including outreach and events) and significant findings recorded.
- Adequate first aid and fire safety arrangements will be maintained and communicated.
- Relevant records (training, inspections, accident/incident log) will be kept in line with data protection requirements.

Policy Dates

Approved on: _____ Next review due: _____ (within 12 months of approval)

This one-page statement should be displayed on noticeboards and provided during induction. Detailed procedures (risk assessment, incident reporting, fire safety, lone working, food safety where applicable) sit under this policy.